

JACK HULLAND SCHOOL COUNCIL
Minutes of Regular Meeting
April 3, 2024
School

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”

Present: Council Members:

- Caitlyn Carey
- Taelor Mason
- Randi Lopushinsky
- Aura-Lea Harper
- Rachel Hrebien
- Jesse Bouchard

Administration:

- Jeff Hills, Principal
- Andrew Noble, Vice Principal

Guests: Geraldine Van-Bibber, Darlene Romat

Regrets: Lea Pigage

MEETING AGENDA:

#	Topic	Speaker
1.	Call to order	Taelor Mason
2.	Review & adoption of Agenda	Taelor Mason
3.	Review & adoption of Minutes – March 6, 2024	Taelor Mason
4.	Treasurer’s Report	Randi Lopushinsky
5.	Principal’s Report	Jeff Hills
6.	Committee Reports: 1. Transportation Committee 2. Health & Safety Committee 3. School Growth Plan	1. Jesse 2. Rachel 3. Jeff Hills
7.	Old Business & Correspondence: 1. Centre of Excellence Update/2023 ESED a. Project Updates 2. Fundraising Planning & Updates a. Flower Baskets 3. Review & Update March Meeting Action Items 4. Learning Commons Updates 5. HASE Curriculum 6. School Allergy Policies	1. Lea/Jesse a) Randi 2. All a) Rachel/Randi 3. All 4. Taelor 5. Taelor 6. Caitlyn
8.	New Business: 1. Council Elections 2. Update Code of Conduct 3. AYSCBC	1. Taelor 2. Jeff Hills 3. Taelor
9.	Other Business	
10.	In-camera Motion: Time In/Out:	Taelor
	Adjournment	Taelor

1 Meeting called to order at 6:02 pm.

2 Adoption of Agenda:

Taelor proposes the following additions to the agenda:

- a. Add 8.1 School Council Elections with guest Darlene Romat, Returning Officer for Jack Hulland School Council Election;
- b. Move original 8.1 to 8.2; and
- c. Add 8.3 AYSCBC Meeting Invitation & AGM

Moved by Randi seconded by Jesse that the agenda be adopted as amended.

3 Adoption of Minutes:

Review of Minutes of Regular Meeting, March 6, 2024.

Moved by Randi seconded by Aura-Lea that the minutes be adopted.

4 Treasurer's Report

- Bank account is looking healthy.
- Minimal expenses, most expenses covered by grants and funding.
- Action: Randi will circulate a balance sheet and income statement at a later date.

5 Principal's Report

- Only 10 days of school last month.
- Enrolment is down.
- The Dept of Ed has been sending letters out regarding Whistle Bend school opportunities, with current student counts, the school is anticipating losing around 100 kids and needing to replace around 4 staff. The unknown is causing a holdback in advertising for teacher positions.
- Minimal PD days and a few NMA sessions (Neuro-sequential model training).
- Kindergarten culture camp was a great success.
- A few minor incidents between school and bus.
- The fire drill has been rescheduled for next week.
- The sea-can was not removed at the end of March, but it is still scheduled to be moved.
- Some position changes between the LAT staff. 31 FTE position allocation for next year, down from 37 FTE for the current year.
- There was an EA allocation freeze through the Dept of Ed at the beginning of spring break, which pushes hiring back a month. This causes issues with high-needs students that need succession plans.
- A mandate from Dept of Ed on ed psych's to be turned around quicker. Council requested from admin an update on this. Jeff updated that this is progressing. An outside agency was contracted and has been coming to the school this year.
- Jeff is advocating that the VP position be allocated as permanent; This would help with school culture and provide stability/consistency (Council has informally requested this be addressed previously). Jeff is advocating that the 1 teacher, 2 EA allocation in the pass room be changed to 2 teachers. Council has let the admin team know if they need support with current requests

to the Dept of Ed to reach out and ask. Geraldine mirrored additional support for these requests.

6 Committee Reports

1. Transportation Committee:

- Chris Hanlin is no longer working Dept of Ed, no word on a replacement position yet.
- The committee is trying to meet mid-April.

2. Health and Safety Committee:

- Light covers were found for the primary wing, with some funding found through the Dept of Ed.
- Lots of work has been done throughout the current year.
- There is an issue with the fob programming, which was addressed today.
- The plumbing in the portable bathroom has been fixed (the only identified gender neutral bathroom).
- Air quality is still an issue and lighting upgrade planned 2026-2028.
- Cell service in primary wing is intermittent – ongoing issue and a safety concern. The school has reported these issues.
- Accessibility parking issues on primary side – Health & Safety Committee is only for staff issues, not student issues. Student safety concerns needs to be addressed through a different channel.
- These issues were brought up at the presentation/tour with the HPW Minister and other HPW representatives. They were unaware of the majority of these issues.

3. School Growth Plan:

- The vision statement is completed – the values need to be built, but the school may look very different next year so we need to be adaptable.
- Council advised the admin team to reach out and use the growth plan as a place to reconnect and rebuild relationships with the local First Nation groups.
- A PLC at the end of January was provided to help staff with how to reach out to FN groups to bring them into the school. It is the teacher's responsibility to reach out and connect with these groups.
- There have been discussions about renaming the FN Language teacher to FN Cultural Coordinator.
- Council was inquiring about the outreach from the Department regarding help with FN programming and resources and whether the ADM of First Nation Initiatives at the DOE provides ongoing support and outreach to schools. Council was told that the school has to reach out to the Dept on this; the DOE doesn't proactively engage with schools on this front.

7 Old Business & Correspondence

1. Centre of Excellence Update/2023 ESED:

- Jesse updated everyone on the current ESED project. Things are coming along – looks like we will be able to get a few varieties of signs and 5 picnic tables. The art supplies receipts are still needed for reporting – the wrong receipts were sent previously. Jeff has requested to incorporate as much FN language and content as possible. The project will run \$300

over budget. Council agrees to cover this. Action: Jeff/Andrew to get Jesse the receipts for the art supplies.

- Earth day clean up on April 22nd for whole school.
- Councils' application to the City of Whitehorse for garbage cleanup was approved. Taelor has emailed to let Kevin Cameron know so he can coordinate with his class.

2. Fundraising Planning & Updates

- Flower Baskets: Randi has printed forms and distributed them to the admin team at the meeting for distribution with a deadline of April 12th. Randi found an app to use for next year for orders. Funds raised are set to help support the learning commons & STEAM room in the works. Rachel will email and prepare poster for the website and Facebook page.

3. Review & Update Action Items from March 6, 2024 Meeting:

- Some items were updated to on-going issues, other items were removed as they have been addressed.

4. Learning Commons Meeting Updates

- Council hosted a meeting on March 26th which was attended by Minister of Education, Jeanie McLean and Minister of Highways & Public Works, Nils Clarke and several senior department representatives. Val Ireland and Janet Clarke presented their multi-year research on Library Learning Commons to meeting guests and it was proposed that Jack Hulland be a pilot school for the concept. There is considerable research which demonstrates significant whole-school benefits for Library Learning Commons and their positive impact on academic outcomes, social connections, enhancing staff collaboration and supports, and more. If we were to be a pilot school, we would commit to tracking data on various social and academic outcomes.
- The presentation provided a full tour of the vision for a learning commons area and the school. Some items talked about included: removing the temp wall in the library to enlarge the space, turning the connected classroom into a STEAM room, creating access from the library into the garden/greenhouse space and relocating the music room. It was also requested that a full accessibility assessment be completed.
- Council recently put in a ESED application to support the purchase of various items which are in line with Library Learning Commons recommendations.
- There was a shared interest from all parties in attendance to collaborate on implementing this vision. Discussions will continue over the coming months to determine what is possible.

5. HASE Curriculum

- Council will bring this up at the next AYSCBC regarding current day issues and relevant curriculum, as this is an issue that impacts all Yukon schools and students to varying degrees. At previous meetings a representative from Porter Creek Secondary School Council has raised the issue of alcohol and drug use in schools. Taelor reached out to Porter Creek School Council and they expressed interest in having a joint meeting on this topic to discuss what we are seeing at various ages and how we might work together to address the gaps that exist in education on these topics.

- The goal of this is to ensure that there are no gaps in education on drugs and alcohol given new laws and products that are more easily available to kids, as well as the current opioid crisis.
- Council came up with some dates for this meeting. Action: Taelor to confirm and reach back out to Council and admin to confirm dates for a meeting with Porter Creek Secondary School Council regarding HASE Curriculum.

6. School Allergy Policies

- Council plans to roll out this survey for parents soon and have the results available for review and consideration prior to next school year.

8 New Business

1. Council Elections

- Darlene Romat, the returning officer, presented the election process and provided election packages. April 25th will be the deadline for submitting nominations.

2. Update Code of Conduct

- The admin team worked on a draft updated code of conduct – this was circulated to Council prior to the meeting.
- The updates were primarily around the style of language in the document to ensure it was reader-friendly, easy for parents and students to understand, and removed some of the redundancy which exists in the current version.
- Council had a question about reference to personal tech devices – is a separate cell phone policy required/something we need to consider? Council has some data on this topic from a previous parent survey.
- Staff has yet to review and provide feedback on the updated document, which is the next step.

3. AYSCBC

- AYSCBC has been invited to our next meeting and will give a brief presentation on the Strategic plan and the work that AYSCBC is currently doing as well as how they can support School Councils.
- This will also provide Council an opportunity to share a few things: HASE Curriculum and criminal record check frequency for Dept of Ed staff.

9 In Camera 8:26 Taelor/Randi

Out of Camera 8:56 Taelor/Randi

Meeting adjourned at 8:56 PM

Next School Council Meeting: May 1, 2024 at 6:00pm