

JACK HULLAND SCHOOL COUNCIL
Minutes of Regular Meeting
7th of May, 2025
School Council

“School Council respectfully acknowledges that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council”

Present:

Council Members: Jesse Bouchard, Chair/Treasurer Caitlyn Carey, Co-Chair Scott Holliday Annette Kenyon Alysa McCall Micah Olesh, Secretary	Administration: Jeff Hills, Principal Andrew Noble, Vice-Principal
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Guests: Christine Franes, Superintendent
Richard Poirier, School Council Liaison - Dept. of Ed.

1 Meeting called to order at 18:02

2 Adoption of Agenda

Motion 1: Micah Olesh / Caitlyn Carey
To approve the presented agenda adding ‘council meeting’ to item 8.
Passed by: Consensus

3 Adoption of Minutes

Motion 2: Caitlyn Carey / Scott Holliday
To approve the minutes of the 2nd of April, 2025 meeting modified by adding Annette to the list of attendees.
Passed by: Consensus

4 Treasurer’s Report

- \$12,000 cash is currently in the account, including about \$4,000 from the flower basket project.
- SC needs reports from the skiing trips. Kevin needs finals on financials and is waiting on information from one individual’s report.
- Garbage clean up hasn’t happened yet. The school is waiting for a nice day.
- French Day funding for Catherine is waiting on finance reporting to be complete.

5 Principal’s Report

- Enrollment down mostly due to unenrolling four chronic absent students – 90% absence rate.
- Professional development activities per Principal's Report.
- Special events
 - Uptake was good on student-led conferences.
 - Field trips – JHES needs more teachers certified to drive class 4 buses.
 - Four Lets Talk Science students went to Vancouver placing 7 out of 31 teams. (Lets talk science above – good news stories, media coverage, should cover sponsors – e.g. CAP)
- School Growth meeting. – Values and Goals feedback from staff. Can’t be finalised for the 2024/25 school year.
- Meetings to discuss the class assignments for next year.
- Instruction supervision – finalizing reports and giving them to teachers for feedback.
- Last fire drill of the year took place yesterday and it had the shortest time yet.
- Facility issues

- Canvas is now attached to the outdoor structure. Bottom is attached with bungee cords – may not be sufficient. Attachments are not ideal. Jeff reached out to facilities to get them to look at it.
- Occupational Health and Services came and gave advice on signage.
- No follow up on the fire alarm covers.
- No radon test results.
- Mice have been a continuing issue. Orkin is working on it
- Emergency lights in the gym still need replacing. Dimmable LEDs optimal. Now no emergency lighting in the small gym. If the lights go out – it’s dark. Lighting upgrade talked about for three years. Jesse to write a letter.
- AED beeping – batteries and pads need replacing. Expected early next week
- Koreen Montgomery has left, replaced by Rafiqu
- Murphy (gr. 3) – Grey Mtn Primary for next year (LAT). Posting out.
- Gr 4 teacher going 50% time to finish schooling. Ben (existing) will work with kids in the morning on a particular subject, in afternoon another teacher (Richard) will work with kids on other subjects.
- JHES must find 0.4 French teacher? JH was in conversation with Elijah Smith ES; the two schools may share a French teacher for the 25/26 school year.
- JHES pulled out of reading recovery (viewed as a dated, non-inclusive programme). Lois Moore is reassigned to Literacy Coach.
- Angela Lightfoot is moving to Golden Horne. Been here since 2016. She wants new challenges and a new environment.
- Four LATs for next year. This year, there are five.
- Derek and Andrew did training in neurosequential models. Have plans for next year. Should be in the school growth plan.
- Funding for Gr. 2,3,4s for swimming. No one complained about the \$50 fee. School would like to continue the programme. Kids can’t use the vending machine. Gr 4 had kids using the vending machine.
- Richard: Bad news. SC needs to provide the year’s financials. YG will have a TPA to sign. Will be the last year that Yukon School Councils will need to do this as the Department is moving toward an annual grant format with no oversight. If a SC wants an increase in funding, a proposal needs to be sent to Richard outlining what the extra funding is proposed to be used for. SC activity based on fund raising will be considered in the grant applications. **Richard to provide a template or guide for applying for funding.**

6 Committee Reports

1. Transportation Committee:

- There has been no bus switch yet. Richard to follow up. Committee will meet again on May 27th. Standard Bus has a new online bus sign-up system.

2. School Growth Committee:

- Intensive efforts toward literacy are planned for the next year with data gathered this year. JHES will expand to intermediates and then expand into numeracy. No monthly formal meeting for the school growth plan; it’s being done informally.

7 Old Business & Correspondence

1. ESED Project Updates

- Jesse is to send a letter to the ADM and superintendent to get to the bottom of the outdoor classroom development issues. It’s symptomatic of deeper issues – the emergency lighting, the wired clocks, etc. Concrete path that was supposed to be attached to the outdoor classroom, but was never done.
- SC committed money for ‘peace path’. Carla said more supplies were needed. Jeff to follow up. Meghan Garrett was in charge of this project.

2. Fundraising Planning & Updates:

- Yukon Garden Flower Baskets
 - Total count was 280 baskets sold. \$40 gift cards to be bought for the top two sellers; \$25 for the second two. Caitlyn ordered gift cards. If people don't show up to get them, SC could donate them somewhere – Seniors Centre?
- Skiing Funding
 - Waiting for April for a final report
- Garbage pick-up
 - Waiting for a nice day.
- Francophone Day Funding
 - French Day funding for Catherine Bouchard is waiting on finance reporting to be complete.

3 Review & Update Action Items from last meeting:

- Fill the holes – YG needs a count of how many holes to fill. **Jeff to count and send info to Jesse at YG.**
- Check in with Mike about playground – deferred until new fiscal year. Is now new fiscal year. Jeff to send inquiry to Turpin.
- Bus item – stays
- KDFN rep – KDFN is aware the seat is available, it's up to them to fill the seat. Take off from action items.
- Tent ran into permitting issues.
- Paul Tucker is looking at getting a greenhouse going. Lumber is here, heater is here, but needs to be serviced.
- Should take photos and sell gazebos. **Jeff to take photos and send them to Jesse who will try to sell them.**
- Sending money to school to keep in trust – take it out of action items.
- Carla to send skiing expenses – stays
- Email Kevin – remove
- Alert ADM to allergy policy (reword?)

4 School Allergy Policies

- Deferring. Waiting to hear back from the Department of Education on whether or not a legal opinion will be forthcoming and what department supports may be available.

5 Let's Talk Science

- This programme and the trip was a success.
- JHES should work on expanding the programme. One of the parents gave feedback that he was happy with his child's experience in Vancouver. Note that there are many meetings scheduled in different cities throughout Canada at different times.

6. Staff Snack

- Orders are in. Scott had confirmation from Cindy. The school will leave the gate open for 9:45. SC will meet in the office. It starts at 10 am, but SC members should be here earlier.

7. Split Classes

- Two letters from parents were received. Jeff answered letters and didn't receive any response. One phone call and two and a half negative emails received.

8. Council Positions and Duties

- Jesse wants to step down as chair. This item will be brought forward at the next meeting for elections.

9. Miscellaneous

Motion 3:

Micah Olesh / Scott Holliday

To change the SC meeting day to the first Tuesday of each month starting in Sept of next year.

Passed by: Consensus

- AYSCBC AGM will be on Sat May 24th from 9 am to 2 pm at the Yukon Inn. If you want to go, you need to register online. Ideally at least one representative from each School Council would attend, but all council members are invited. Looking for board members. Jesse to forward invite and links from Elaine Taylor.
- Messaging from Christine
 - Been here 2 months. Is learning the processes and how to work with the principals. Dept. has a 'strategic plan' that she wants to adhere to. School Council is a big part of the school growth plan processes
 - Mice: She connected with Operations about the mouse issue and can do that again. Maintenance came in to fix up weather stripping (from Andrew).
 - Jesse Craig is a new project manager for area 1 schools (elementary schools and some others). It's been easy for Christine to connect with Jesse on operational items.
 - JHSC to Christine: We've had issues in communication from the admin to the SC.

Move In-camera

Motion 4:

Micah Olesh/ Caitlyn Carey

To move in-camera for discussions on funding.

Passed by: Consensus Unanimous

Moved in-camera – 21:10

Move out of camera

Motion 6:

Jesse Bouchard / Scott Holiday

To end the in-camera session.

Passed by: Consensus

Moved out of in-camera – 21:15

Meeting adjourned at 21:15

Next School Council Meeting: 4th of June, 2025, at 18:00

Signed off by:

Name: _____

Name: _____

Signature: _____

Signature: _____