

JACK HULLAND SCHOOL COUNCIL
Minutes of Regular Meeting
March 1, 2023
School

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”

Present: **Council Members:** Lea Pigage
 Caitlyn Carey Aura-Lee Harper
 Taelor Mason
 Rachel Hrebien **Administration:**
 Jesse Bouchard (Minutes) Jeff Cressman, Principal
 Randi Lopushinsky

Guests:
 Geraldine VanBibber

Regrets:
 Andrew Nobel, Vice Principal
 Valerie Ireland, Vice Principal

MEETING AGENDA:

| # | Topic | Speaker |
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| 1. | Call to order | Taelor Mason |
| 2. | Review & adoption of Agenda | Taelor Mason |
| 3. | Review & adoption of Minutes – February 1, 2023 | Taelor Mason |
| 4. | Treasurer’s Report | Randi Lopushinsky |
| 5. | Principal’s Report | Jeff Cressman |
| 6. | Committee Reports: 1. Transportation Committee 2. Health & Safety Committee 3. School Growth Plan | 1. Jesse Bouchard 2. Rachel Hrebien 3. Lea Pigage |
| 7. | Old Business & Correspondence: 1. Centre of Excellence Proposal 2. School Community Engagement | 1. Lea Pigage 2. Taelor Mason |
| 8. | New Business: 1. Fundraising 2. School Council Newsletter | 1. Taelor Mason 2. Taelor Mason |
| 9. | Other Business | |
| 10. | In-camera Motion: Time In/Out: | |
| | Adjournment | |

1 Meeting called to order at 7:03 pm.

2 Adoption of Agenda:

Moved by Randi seconded by Caitlyn that the agenda be adopted.

3 Adoption of Minutes:

Review of Minutes of Regular Meeting, February 1, 2023 – fix page numbers

Moved by Randi seconded by Taelor that the minutes be adopted with the noted amendment to page numbering.

4 Treasurer's Report

- A balance sheet and income statement were provided and reviewed.
- The A/R amount is from the Wildlife Grant, they are mailing a cheque.

5 Principal's Report

Principal's report was presented. Highlights are:

- 418 Kids, up by 3 from last month.
- There was an unplanned fire drill (1). The fire chief came to talk to the student that pulled it.
- The staffing plan for next year has been submitted at 35 FTE. EA allotment asks have been requested, the sequence for submitting requests for EA's has changed from previous years.
- 4 teachers are being trained under the Ready to Learn School model (Dr Bruce Perry Neurosequential Model) – these teachers will work with all the staff at the next PD Day.
- There were 2 "major" incidents noted in the PASS Program. Not enough to send a note home to all families, but the families of the class were contacted, and the individual involved in the incident was sent home.
- There were 5 bus incidents, nothing serious – mostly related to Bus #32.
- The Dept of Ed is bringing back the use and promotion of IEP's. IEP's are a legal document that can follow the child throughout their whole education.
- An Education Progress report has been sent out relating to the Auditor's Report – Taelor will forward to Council and the Admin Team.
- *Action: Council has requested the number of learning plans and IEP's that are currently in place for students at the school.*
- *Action: Council has requested the job descriptions for all staff positions.*
- *Action: Council has requested a copy of the school's budget.*
- The Admin team has been pushing for onboarding for all positions, this does not currently happen.
- Discussions around team building with the staff and admin team.
- Discussions around additional support needed for the admin team.

- There have been some challenges with Grade 7 students, a few notes went home last month about inappropriate behaviour and disciplinary action.

6 Committee Reports

1. Transportation Committee:

- *Action: Jesse will bring up Bus #32 incidents and below issue at the next meeting transportation.*
- Yes/No answer to recent bus questions – lots of international students starting recently.

2. Health and Safety Committee:

- Covers for the fire alarms still have not been installed after months of being requested.
- There are carpets needing to be fixed.
- The fire extinguishers have not been serviced yet.
- Update on the automatic door: the Property Management person did attend at the scheduled time. A contractor has been awarded to lead for the door frame adjustments as well as lowering the push button at the staff parking lot. The equipment has been ordered to fix it. The timeline is about 6 – 8 weeks (from 4 weeks ago).
- Strong mould smell coming from a private student bathroom by the laundry area and the staff bathrooms are due to receive a good deep cleaning.
- There was a meeting today with department of education staff about the technological needs of our T1D students and a request to install cellular boosters, a request that has been ongoing approximately 3 years now. The meeting was very concerning and unproductive.

3. School Growth Plan:

- The last meeting was in January, the meeting in February got postponed due to a rollout change.
- Numeracy (Suffered most throughout COVID) – The Dept. of Ed is paying for a Mathology program that lays out learning plans.
- Literacy – Two primary teachers are trying out a new literacy program and are seeing great results. These teachers are open to share the program with anyone interested. This program has proven to help children specifically with dyslexia.
- We are waiting for the new implementation plan to come out before continuing planning with the old template.

7 Old Business & Correspondence

1. Centre of Excellence Update:

- Lea will try and figure out how to share smart sheets tracking document.
- The funding tracking will be moved to a google sheets.
- We are not eligible for CDF.
- The next Every Student Every Day (ESED) funding for an outdoor learning classroom has been drafted from Council's side.

- Randi has been working with Val on a school level ESED application for some kicksleds and equipment. Randi has touched based with the local kicksled lady to get pricing and information.
- Taelor and Lea will set up a meeting with Chris Hanlin to review the CoE proposal next week.
- Outdoor Classroom Committee: Working on identifying a structure layout and finalizing budgetary items. Structural items include: 2 outdoor classrooms, removing teeter-totters, relocating tetherballs, new primary play structure, low ropes course and perimeter track. Yard space is needed to allow for a Biomass unit.
- Culture & Language Committee: Taelor has reached out to Sherri to see what her wants/needs are from a cultural programming perspective. A letter has been drafted to reach out to Ta'an & KDFN to see what kind of involvement they are interested in or suggestions they have.

2. School Community Engagement:

- Teacher and Parent surveys have been sent out. We have heard back from about 25 staff and 80 parents so far. Both surveys are going to close March 15, 2023. A summary of survey results will be provided at the April Council meeting.

8 New Business

1. Fundraising:

- Taelor reached out to Yukon Gardens regarding a past fundraiser from a different school. This would be a good opportunity and might be potential for a future collaboration on our planned greenhouse. Yukon Gardens is interested in this and said that they generally do up 12" annual baskets, and we could earn about \$10 per basket, the pickup would be in May/June. Rachel/Randi will lead and brainstorm a prize for most baskets sold.
- Cookbook fundraiser: Jesse will lead. Goal is to roll this out for Christmas next year.
- Card Fundraiser: Council wants a thank you card developed to use to fundraise, maybe pass on donations/funds/lead to student council.
- Council was invited to attend the next staff meeting to update the staff (Next Tuesday after school)
- Council would like to talk to student council about picking a name for the Centre of Excellence project and outdoor classroom spaces.
- End of School Fun Day: This will get added to the next council meeting when Val is in attendance.

2. School Council Spring Newsletter

- Parents are likely interested in learning about what School Council is working on. This is a good avenue to update parents and the community about our Centre of Excellence Plan and future proposed fundraising activities.

10 Other Business:

- Student Council Hoodie Project: They have selected a local business to work with. They are super excited to get this project up and running. School Council is happy to support but might require a specific ask from Student Council to understand how we can best assist.
- Taelor and Rachel have a meeting with the Minister and the new Deputy Minister to discuss some of the ongoing challenges from school council's perspective regarding the relationship between our school and the department and how communication can be improved to best serve our school community.
- Absent Reminders: These are not consistent this year and it's a safety concern for Council. The calls from people in the office and when they are short staffed this always doesn't get done. The automatic call out system is not set up for the school yet. This will get brought up at health and safety.
- Appointing Secretary: There was general discussion around appointing a School Council Secretary.

Moved by Randi seconded by Taelor that Jesse Bouchard be appointed as School Council Secretary.

11 In Camera

Motion for in camera at 10:07 pm:

Moved by Taelor seconded by Randi that Council move into camera.

Motion out of camera at 10:40 pm:

Moved by Randi seconded by Taelor that Council move out of camera.

Meeting adjourned at 10:40 pm

Next regular meeting: April 5, 2023 at 7:00 pm.