

**JACK HULLAND SCHOOL COUNCIL**  
**Minutes of Regular Meeting**  
**November 1, 2023**  
**School**

*“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”*

**Present: Council Members:**

Caitlyn Carey  
Taelor Mason  
Rachel Hrebien  
Randi Lopushinsky  
Aura-Lea Harper  
Lea Pigage

**Administration:**

Jeff Cressman, Principal  
Andrew Noble, Vice-Principal

**Guests:** Geraldine Van-Bibber

**Regrets:**

**MEETING AGENDA:**

#	Topic	Speaker
1.	Call to order	Taelor Mason
2.	Review & adoption of Agenda	Taelor Mason
3.	Review & adoption of Minutes – October 4, 2023	Taelor Mason
4.	Treasurer’s Report	Randi Lopushinsky
5.	Principal’s Report	Jeff Cressman
6.	Committee Reports: 1. Transportation Committee 2. Health & Safety Committee 3. School Growth Plan	1. Jesse 2. Rachel/Aura-Lea 3. Lea
7.	Old Business & Correspondence: 1. Centre of Excellence Update 2. Fundraising Planning & Updates 3. Speaker Paul Davis December 12, 7:00 pm 4. Review & Update October 4, 2023 Meeting Items 5. AYSCBC Fall Conference – November 3-4, 2023	1. Lea 2. All 3. Taelor 4. All 5. Taelor
8.	New Business: 1. Jack Hulland Craft Night December 14 Volunteers? 2. Staff Suggestions for fundraising dollars	1. All 2. Taelor
9.	Other Business	
10.	In-camera Motion: Time In/Out:	Taelor
	Adjournment	Taelor

**1 Meeting called to order at 6:01 pm.**

## 2 Adoption of Agenda:

Moved by Jesse seconded by Caitlyn that the agenda be adopted.

## 3 Adoption of Minutes:

Review of Minutes of Regular Meeting, October 4, 2023

Moved by Rachel seconded by Aura-Lea that the minutes be adopted.

## 4 Treasurer's Report

- No activity since last month except for honorariums.
- We still need to deposit the donation from the Porter Creek Community Association.

## 5 Principal's Report

- 446 students last month – 438 this month. This is expected to fluctuate throughout the year.
- The staff had a PD last week – CP3 training, consultants from Student Support services did some workshops.
- Working on a new vision statement for the School Growth Plan that was circulated to staff and council. Still waiting on final feedback from staff.
- 4 accident reports, 6 bus incidents (mostly kids standing up on the bus) Working on how to ensure bus drivers can deal with incidents. Action: Jesse to follow up with transportation committee.
- Crosswalk incident, Jeff called the City to ask about another speed limit sign on the opposite side of the road. Requests were sent to primary staff to talk to their students about safe crossing before and after school. Jeff also asked the City if Bylaw can send someone up in the mornings to ensure parents to follow the traffic signs and rules properly.
- 4 buses will be brought to the school this month to do bus safety with all students.
- New outdoor structure has started.
- Some staffing changes, hired a new full time staff member.
- Southern Tutchone teacher has moved to PCSS – Jeff is asking if there can be some adjustments to the position requirements to reach outside of the box to fill the position.
- French Teacher – no prospects yet. The previous French teacher is coming back in January so the temporary teacher will stay until then.
- Locks have been issued for the Grade 7's, locks for grade 5 & 6's have been ordered.

**\*\*IN-Camera session 6:33 – 6:43 pm**

Moved by Taelor seconded by Lea that Council move into camera.

Moved by Taelor seconded by Lea that Council move out of camera.

- Swim lessons have been cancelled this year due to bussing costs. \$650/day
- Council to draft a letter to YG regarding support for bus funds.
- Bus cancellation notices are still not being received by parents. Action: Jesse to address with transportation committee.

## 6 Committee Reports

### 1. Transportation Committee:

- No updates.

### 2. Health and Safety Committee:

- Emergency kits – (6) bags and blankets are needed. Action: Randi to source bags and blankets.
- Light up sashes – 12 would be good. Action: Jesse to source light up sashes.
- Regular sashes are always needed as well.
- Cell phone boosters are still not working – look into “Screamers” – additional communication devices that are available and reliable through GPS systems. Action: Caitlyn to bring information to the school and at the next council meeting regarding the “Screamer” communication devices.

### 3. School Growth Plan:

- Next meeting is November 22<sup>nd</sup>.
- The staff are working on finalizing the vision statement.
- A poster was circulated with ideas to Council today.
- Connected North will be at the school next week with a pitch on what they do. November 9<sup>th</sup> from 12 to 12:50.
- The vision and identified values will be used to create the rest of the growth plan.

## 7 Old Business & Correspondence

### 1. Centre of Excellence Update:

- The sea-can is coming tomorrow.
  - Kick sleds will be delivered after the sea-can arrives.
  - Anne will do an orientation when the kick sleds arrive.
- 2022/23 ESED:
  - Waiting for the gazebo to be purchased, need to follow up with Carla.
  - Ordered the peace paths for intermediate side.
  - Waiting for peace path design for primary side.
  - Waiting for art supplies list with Meghan Garrett.
  - Need to finalize activity path designs and language board.
  - Not worth getting the stumps until spring.
- Primary playground coming up yet? Action: Lea to email Chris Hanlin regarding where Jack Hulland is in line for a new primary playground.
- Food Program: a response from the Minister was received today acknowledging the letter that Council sent out inquiring about a school wide food program in the Yukon. Action: Council to send response letter to request clarification on the additional budget in the letter and Future Food Program committee.
- Element summary for the Centre of Excellence: Action: Lea to work on a Centre of Excellence summary for the next meeting.

## 2. Fundraising Planning & Updates

- Cards: Sales were slow at the Haunts & Holly craft fair, but \$267 were raised after paying for the card processing. We will continue advertising at the Christmas Craft fair. Meghan Garrett will do a Mother's Day watercolor design for us to pre-sell. *Actions: Rachel to reach out to Meghan for Mother's Day design. Rachel to order 100 more cards for the Christmas Craft Fair.*
- Cookbook: Not a lot of recipe submissions so far. Action: Taelor will draft up a graphic for the admin team to submit a digital reminder.
- Pancake Breakfast: Taelor circulated an ad, no changes needed. Jesse emailed May for YFNED support. Action: Jeff to follow up with May regarding YFNED support for the pancake breakfast in January 2024. All Council members will help. Council to meet the night before to set up. Randi is still on coffee duty. Council to figure out a New Years theme for this event?
- Flower Baskets: Rachel and Randi to get on first thing in January. Still looking into a ticket system and will need additional volunteers for distribution.
- Mabels Labels: Council is okay with creating an account for this, it just stays open indefinitely and the school gets a cheque once a month based on what is ordered. Taelor will set up the account and send the link to admin for inclusion on future school newsletters and on the website.
- Boston Pizza is doing their receipt fundraiser again. Action: Taelor to investigate the Boston Pizza receipt fundraiser and make a box for the office.
- Best Buy Tech Award: Randi put a submission in on robotic & tech funding for \$15k. We will hear back before Christmas if we get selected.

## 3. Speaker Paul Davis December 12, 7:00pm

- This is confirmed. *Action: Jeff to check and see if marketing materials have been received from Paul Davis.* Need to look into advertising this to the broader school community – Hidden Valley and Porter Creek Schools. A pre-recorded session about online safety will be made available to that is targeted to grades 4/5/6 students. The December event will be via an online platform for parents/caregivers about online safety, social media literacy for parents and will include a Q&A opportunity. The cost will be well under \$2,000.00 and the school and council will look to share costs.
- Action: Lea still to reach out to AYSCBC on funding for a Hannah Beech session.

## 4. Review & Update Action Items from October 4, 2023 Meeting:

- Reviewed and updated sheet.

## 5. Reminder: AYSCBC Fall Conference – November 3-4, 2023 at the Yukon Inn

- Taelor to attend online.

## **8 New Business**

### 1. Jack Hulland Craft Night December 14 – Volunteers?

- Does the school need volunteers? Yes – but will get back to us.
- Someone to email the Grinch, that was a hit last year. *Action: Rachel to send the Grinch contact information to Andrew.*

- Council to do a photo booth and hot chocolate booth. Randi has a machine.
- Sled raffle again?
- Band in the Gym?

## 2. Staff suggestions for fundraising dollars

- 2 emails from staff:
  - Sarah Dykman: shelves and log/stump pillows. *Action: Council agrees to support a pillow donation for around \$100.*
  - Amber Smith: Suggested the Connected North program, Jeff to update at the next meeting after the pitch next Thursday so Council can determine next steps to support this programming.
- Andrew and Jeff are reaching out to First Nation partners for more integration into the school. They will report back before or at the next meeting.

**9 Other Business:** Nil.

**10 In Camera:**

**Meeting adjourned at 8:39 pm**

Next School Council Meeting: December 6, 2023, at 6:00pm