

**JACK HULLAND SCHOOL COUNCIL**  
**Minutes of Regular Meeting**  
**November 6, 2024**  
**School Council**

*“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”*

**Present:**

<b>Council Members:</b> Jesse Bouchard, Chair/Treasurer Caitlyn Carey, Co-Chair Micah Olesh, Secretary Scott Holliday	<b>Administration:</b> Jeff Hills: Principal	
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**Guests:** Carolyn Lewis-Shillington, ADM of Schools  
Cristi Frittaion, prospective Council member

1 Meeting called to order at 18:22.

2 **Adoption of Agenda**

**Motion 1:** Micah Olesh/Scott Holliday  
To approve the agenda as amended.  
Passed by: Consensus

3 **Adoption of Minutes**

**Motion 2:** Caitlyn Carey/Scott Holiday  
To approve the minutes of the 6<sup>th</sup> of November, 2024 meeting as presented.  
Passed by: Consensus

4 **Treasurer’s Report**

- \$300 was reimbursed to the school for the garbage pick up funding from the City.
- Profit and loss for Jan – Oct was reviewed. Note that it doesn’t account for \$2,700 for the flower basket fund or legal reimbursement from YG.
- \$1,200 cheque to Paul Davis to be refunded tonight.
- Council still needs to order more cheques, but is also looking for authorization to do online payments.
- **Action Item: Jesse to investigate how much Council would be charged for online payments.**

5 **Principal’s Report**

- Enrolment hasn’t changed since the last reports in September and October. There isn’t much room left in K or Gr. 7.
- Two staff members took Non-Violent Crisis Intervention Training.
- One educator went to Aspen training.
- Progress reports are due in January, March, and June. The emphasis is on literacy and numeracy.
- The October 26th craft fair was well attended and money goes to field trips. Should table prices be higher?
- The Halloween parade went well.
- Grade 6 partnered with PCSA to help peel logs for a traditional dwelling.
- RPAY (rec Parks Assn of Yukon) worked with the grade 6s on hands-on activities to run games.
- H&S meeting didn't have a quorum.
- School growth mtg. - the school had a property trespass incident, so the meeting was cancelled.
- 8 students to be assessed by consultants by the end of November.

- Set Plan Engineering to do a light LED audit for the school.
- YG needs someone new to sit on the transportation Council as Jaime Curtis is transitioning to a new role.
- Nine EAs and nine teachers are to be evaluated. Jeff Hills met with them today.
- Nine minor accidents were recorded - all bumps and scratches.
- An earthquake drill and two fire drills have been completed this year.
- The outdoor structure has been cleaned up and new light poles erected to illuminate it.
- There is no set date for the removal of the excavator.
- **Action Item: Jeff Hills to find out when the excavator will be removed.**
- Two radon test units have been installed - one in the primary wing, one in the secondary wing. On Jan 6, the units will be ready to read.
- Interior door knobs in the primary wing are to be replaced and rekeyed to the existing master key.
- Regarding the possible mould issue, YG won't do air testing.
- The EA vacancy in the report was filled in the last two days, but another EA is resigning due to wanting to concentrate on a new pregnancy.
- No applications for the library clerk position have been received.
- There was an incident on Hallowe'en. A student with plans and supports wrestled with another student over a shovel. The student was told he was to be sent home. While waiting in the class, he became upset and broke the door glass. The student has an attending EA and a plan. The staff reacted well. School Council noted that the notice to parents was written in a non-industry specific language but could have been clearer.
- **Action Item: Could the Ready to Learn videos for parents on dysregulation be put on the JHES website?**

## 6 Committee Reports

### 1. Transportation Committee:

- Transportation Committee - no meeting. Jayme Curtis was gone.
- **Action Item: The question was relayed to Carolyn - can JHES move the steel case in the back of the bus and put in an extra four seats instead, increasing the capacity from 16 students to 20.**
- No buses were cancelled this month.

### 2. Health and Safety Committee:

- Meeting was held today.
- There is a new teacher checklist. They discussed issues with tiles, with whiteboards.
- Note that this committee concentrates on staff health issues so maybe the School Council doesn't need a representative but can simply receive and review their minutes.

### 3. School Growth Plan:

- The number one priority will be literacy and numeracy. No tests for numeracy are currently conducted in the Yukon. Emily White and Kevin Cameron attend literacy and numeracy meetings, but current literacy tests used in the Yukon school system are dated. Spreadsheets have been developed to identify shortcomings - SNACK programme. Note that Alberta has a comprehensive literacy and numeracy test for K-12 so teachers there can confirm that students are progressing in skill level and teachers can find the speed at which they're progressing.
- **Action Item: Jeff to send an old school growth plan to the School Council.**
- Lorne Murphy was involved in data collection items looking at the reading recovery programme.

## 7 Old Business & Correspondence

### 1. ESED Project Updates:

- ESED funding furniture quote was \$43,000, this needs to be reviewed to select items that can be covered by the 2024 ESED Victoria Gold funding received.

- **Action Item: Jeff to send the quote to the School Council so that Council can see the cost of each individual item.**

## 2. Fundraising Planning & Updates

- Purdy's Chocolate:
  - Purdy's fundraiser is a go and is on the web site.
- Pancake breakfast
  - 2 The pancake breakfast Jesse e-mailed Brenda Stehlin. She can cook but needs to charge. Jesse asked for an estimate per plate charge.
  - Can firefighters do it instead? When they do it it's for fundraising so wouldn't charge and Council would only be responsible for the cost of the food items.
- Flower baskets – deferred until after Christmas

## 3. Review & Update Action Items from 2<sup>nd</sup> October, 2024, Meeting:

- \_\_\_ All items deferred or removed from list accordingly.

## 4. School Allergy Policies

- \_\_\_ To be discussed later.

## 5. KDFN Rep/FN Language Position

- \_\_\_ Waiting on YG Cabinet to approve the position, and then KDFN will need to advertise.

## 6. HACE Curriculum

- Jeff contacted the RCMP. They have a new person dedicated to school awareness and digital safety. Rebecca Archibald, ex RCMP used to do similar work
- **Action item: Jeff to ask Rebecca if she would work on the programme.**

## 7. New Member Appointment

- Cristi Frittaion attended the meeting, but still needs YG approval. Two other people have also expressed interest (Matthew and Annette) and will be directed to Richard Poirier.

## 8. Ready to Learn Schools Initiatives

- The Ready to Learn Schools teacher programme had a meeting.
- There was a meeting on drugs and violence in high school and elementary schools. There is a perception of an increase, and the schools have to figure out how to address it. There have been concerns of some activity happening with JHES students. Selkirk is to be invited to the next meeting.

## **8 New Business**

### 1. Parent Concerns – Thefts from Lockers

- Letter sent by a parent that reviewed highlighting incidents of thefts experienced last year.
- Grades 4 and 5 have lockers, but no locks.
- Boots were stated to have been lost at the open house, but the theft appears to have been singular and doesn't seem to have been reported previously to JHES administration.
- Often things may disappear due to children being confused. Maybe it would be appropriate to issue more communication to parents to label their child's items, to check lost and found if items are missing, and to report suspected thefts to the school.
- **Action Item: Jesse to response to email from parent.**
- **Action Item: Add in a note to the next school newsletter reminding parents to send unfamiliar things back to the school.**

### 2. Residential School Curriculum

- New material is being reviewed for years 5 and 10.

3. Youth Investment Fund

- Kevin Cameron put an application in to get intermediate grades to Mt. Sima. We are waiting for a response on the application.

4. AYSBC Conference/ Chairs meeting

- Caitlyn spoke to Amy , the chair of the SC at Whistle Bend. Holy Family and WB both want to change their allergy policies in alignment with JHES. What’s being contemplated is that no nuts will be allowed in K classes, grades 1 and 2 will allow nuts in the classrooms if no attendees have been identified as having nut allergies, and grades 3 and up would have no restrictions. This is what happened at Emilie Tremblay. EAs and Teachers all have first aid training including how to use epi-pens.
- **Action Item: Jesse to connect Jeff with the Whistle Bend and Holy Family councils to discuss the allergy policy that all 3 schools are looking at exploring.**
- All 13 attendees signed a letter to Jeanie McLean asking what the plan for monitoring water in the schools is. Are there set testing dates?
- Note that Holy Family also has cell phone connection issues.
- The attendees wish to meet with Jeanie McLean, Mary Cameron, and the DM
- The attendees also discussed radon, mould, and earthquake issues.

5. Library Policy on Book Disposal

- Micah expressed that one library clerk shouldn’t be able to decide what books get disposed of unilaterally, with no oversight.
- Jeff relayed that until there is a library clerk working, this is a moot point.
- Are there review and disposal guidelines? Where are they located?

Meeting adjourned at 20:44

Next School Council Meeting: December 4<sup>th</sup>, 2024, at 18:00

**Signed off by:**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_