

JACK HULLAND SCHOOL COUNCIL
Minutes of Regular Meeting
October 4, 2023
School

“School Council would like to acknowledge that we are on the lands of the Kwanlin Dün First Nation and the Ta’an Kwäch’än Council and would like to thank them for allowing us to live and work on their traditional land.”

Present: Council Members:

Caitlyn Carey
Taelor Mason
Rachel Hrebien
Randi Lopushinsky
Aura-Lea Harper

Administration:

Jeff Cressman, Principal
Andrew Noble, Vice-Principal

Guests: Emily White

Regrets: Lea Pigage

MEETING AGENDA:

#	Topic	Speaker
1.	Call to order	Taelor Mason
2.	Review & adoption of Agenda	Taelor Mason
3.	Review & adoption of Minutes – September 6, 2023	Taelor Mason
4.	Treasurer’s Report	Randi Lopushinsky
5.	Principal’s Report	Jeff Cressman
6.	Committee Reports: 1. Transportation Committee 2. Health & Safety Committee 3. School Growth Plan	1. Jesse 2. Rachel / Aura Lea 3. Lea
7.	Old Business & Correspondence: 1. Centre of Excellence Update 2. Fundraising Planning & Updates 3. School Handbook/Code of Conduct 4. Fall Speaker 5. Review & Update September 6, 2023 Meeting Status Items	1. Lea 2. All 3. All 4. Taelor / Lea 5. All
8.	New Business: 1. AYSCBC Fall Conference – November 3-4, 2023 at the Yukon Inn	1. Taelor
9.	Other Business	
10.	In-camera Motion: Time In/Out:	Taelor
	Adjournment	Taelor

1 Meeting called to order at 6:01 pm.

2 Adoption of Agenda:

Moved by Caitlyn seconded by Randi that the agenda be adopted.

3 Adoption of Minutes:

Review of Minutes of Regular Meeting, September 6, 2023

Moved by Rachel seconded by Aura-Lea that the minutes be adopted.

4 Treasurer's Report

- No updates.

5 Principal's Report

- 20 days in session, 446 students in the building.
- One of the administration assistants is on leave, there is no full coverage in the office right now. October 16th, auto dialler is being set up for absent student calls.
- The Open house and BBQ went well.
- Lots of forest school outings have happened over September, the Grade 7's went on their camping trip.
- New outdoor classroom – plans were provided tonight, 14 metres long by 6 metres wide.
- Cell phone boosters are in, some places are still not receiving service. Action: Look into dead spots.
- Security came to discuss door #6 issues. They started working on it this Monday. Action: See this is completed.
- Security is working getting the bell working. Action: See this completed.
- Lots of new hires and staff changes.
- TOC's are a big issue – for every building. The Dept of Ed Teacher's Union are meeting to discuss the relationship between the TOC issue and missed teacher prep time. There are big issues with Dept of Ed's HR Department this year. Teacher applications and hiring is happening extremely slow.
- Some negative feedback about the SOGI – Sexual Orientation & Gender Identity policy that's been implemented.
- Bus incidents – School Council would like some more general feedback about these. Action: Jeff to report more on types of bus incidents for next meeting.

6 Committee Reports

1. Transportation Committee:

- Communication issues – this is widespread, there is a disagreement on the issues between the bus company and the Dept of Ed which is being worked on. Action: Jesse to update when she hears more.

2. Health and Safety Committee:

- Door #6 is finally being worked on after 2 years.
- Fire alarm covers have been ordered and only 3 have been installed. The other ones had to get sent back because they didn't fit and more have been re-ordered. Action: See this completed.
- The other door security issues have been fixed with the locking timer for the fob's.
- Internal doorknobs are supposed to be replaced; this has not been completed. It's been documented that teachers are not able to lock doors from the inside (big issue during a lockdown), some custodial doors are not locking, and some doors don't open with keys. Andrew to check with Lois on custodial door reference, the admin team was unaware of this and checked all doors during the meeting without any issues. Action: Andrew to check on custodial door issue with Lois, Health & Safety rep to follow up with internal door replacement plan.
- Mouse issues, a pest control company has been hired to set traps, etc. Action: Health & Safety to keep an eye on this.

3. School Growth Plan:

- Lea was absent, so no report. Next meeting is October 18th.

7 Old Business & Correspondence

1. Centre of Excellence Update:

- Outdoor Classroom is being work on this fall/winter.
- FN outdoor learning area, we are working on ordering the outdoor structure. Conflict stickers for intermediate are being printed, working on the primary version and other pieces.

2. Fundraising Planning & Updates

- Pancake Breakfast: Jeff confirmed that we are booked to use the kitchen & gym. Randi has confirmed that she has found a coffee maker. Action: Jesse to confirm support with YFNED & Taelor to draft up notices since the date is now confirmed.
- Cards: Rachel contacted Mr. M for card designs. They were sent to Rachel today – the art will be passed to Aura-Lea for printing to be ready for Haunts & Holly next week. We will see if we can have some samples printed and take orders to sell at the Haunts & Holly and Christmas Craft nights. Rachel to talk to Britney about having a table at Haunts & Holly. This is for Student Council funds. Action: Rachel to see cards to Aura-Lea & check with Britney about a table for this at Haunts & Holly. Aura-Lee to get cards printed.
- Cookbook: Forms & Notice drafts were brought tonight for review. These were circulated to admin at the meeting. Initial thoughts of funds raised were to support the Grade 7 grad. Council will need to talk to Grade 7 teachers about this as well. Forms will be put out next week with a few edits. This will be circulated by the school, paper and electronically. Grade 7 picture sounds good. Jeff will look into the form needed for this and work on a date for pictures. Recipes are due by November 30th with a targeted book completion by January 2023. Action: Jesse to revise form & notice and send to admin team for disbursement. Council to meeting and check in with Grade 7 teachers about donations for the grad ceremony. Jeff look into forms for a grade 7 picture, and to organize the picture.

- ESED 2021/2022: The “Beehive, Snoolezen and other special rooms” were toured before the meeting to see what the last year’s ESED funding was able to purchase as everything had been completed and finalized. It was discussed that these rooms have high consumable needs and Council would like to provide a maintenance budget, so teachers don’t have to spend their own money. Council will come up with a number at the end of the year to donation to this. Action: Council to come up with a donation fund for special room consumables.
- Band Fundraiser – holding off for now, will revisit early next year.
- Flower Baskets: Rachel/Randi will reach out to Yukon Gardens to let them know that we are hoping to do this again next spring. We will investigate a ticket system for easier distribution. Action: Council look into a ticket system for basket pick up.
- Maybell’s labels fundraiser: For next spring maybe. Action: Council look into this.
- The ground up fundraiser is different this year and is starting in November (no veggies but Hinterland Flour Co.)
- 2023/24 ESED Funding: Council wants feedback from teachers on this to include their wants/needs. Action: Jeff/Council to check with teachers. Council will create a poster for the staff room.

3.School Handbook/Code of Conduct

- A draft was circulated to Council, comments were relayed to the admin team. There are a few final edits that need to be done. A draft has been submitted to the Superintendent with no issues so far.

4. Fall Speaker

- Taelor has been talking to Paul Davis about having him come up from Ontario, working on a cost for an in person visit. He has a Grade 4/5 offering that can be distributed electronically. He has a 7/8 offering and a parent offering that can be offered online. There was some parent interest from a previous survey Council put out for the community. Council suggested maybe collaborating with other schools on a parent session. The school can access some money for this. Council is good with this, Taelor to coordinate with Jeff. Action: Taelor to coordinate some of Paul Davis’ electronic offerings with Jeff.

5. Action Items:

- Aspen training is being worked on; the admin team are trying to find the right time to book this for all staff.
- No principal budget training completed yet.
- Bus Fund money has been identified, Council to work on.
- 2023/24 ESED check in with staff was not completed yet. Council will do up a poster and ask teachers email us with wants and we will take on the application writing and looking into grants.
- Wildlife Grant – new PASS teacher is not interested in this. Council to find someone to do the building so the teachers can just focus on the gardening. Lumber was delivered – Jeff to check and see if the delivery is covered until it can be used. Plan a springtime community build session.
- No digital copy of Trevor’s report was received.

- Sea cans have not been moved yet – Randi is working on this. There are issues with purchasing capabilities within the Depart policies.
- Jesse to contact YFNED for pancake breakfast support in January 2024.
- Mulch is still needed to fill in some of the outdoor perimeter path for accessibility.
- Sea cans need to be moved.
- New sea can and kick sleds need to be paid for a picked up
- All actions items associated to Lea will be check on at the next meeting.

8 New Business

1.AYSCBC Fall Conference – November 3-4, 2023

- Taelor can not make it. Council is asked to contact Elaine if they want to attend.

9 Other Business: Nil.

10 In Camera

Nil.

Meeting adjourned at 7:28 pm

Next School Council Meeting: November 1, 2023, at 6:00pm